

# California Debt & Investment Primers

## Order Form

The California Debt and Investment Advisory Commission offers two publications that provide extensive information on topics related to public finance in the State of California:

The **California Debt Issuance Primer** is a comprehensive reference manual on public debt issuance in California. The purpose of the **Debt Primer** is to provide public agency policy makers and staff with an extensive overview of the debt financing alternatives available to California public agencies. The **Debt Primer** is comprised of eight chapters and appendices covering the following:

- Principal Participants in Debt Financing
- Checklist of Steps in a Debt Financing
- Continuing Disclosure and Investor Relations
- General Federal Tax Requirements
- Environmental Issues
- Commercial Paper
- Marks-Roos Act Pool Bonds
- Debt Structure
- Investment of Bond Proceeds
- State Constitutional Limitations
- Types of Financing Instruments
- Resources and Contacts
- Pension Obligation Bonds
- Teeter Bonds

The **California Public Fund Investment Primer** assists public agencies and others with fundamental considerations pertaining to the investment of public funds. The **Investment Primer** provides guidance for developing, implementing, and managing an investment program that strikes an appropriate balance among safety, liquidity and yield considerations. The **Investment Primer** contains chapters each devoted to a particular topic related to public fund investment:

- Roles and Responsibilities of Principal Public Fund Investment Participants
- Bond Proceeds and Pension Fund Investment
- Liability and Ethical Issues for Public Officials
- Investment Concepts, Terminology, and Instruments
- Investment Portfolio Development and Management
- Sample RFPs / Questionnaires for Various Investment Services
- Sample Quarterly Investment Report

Please indicate which Primer(s) you wish to receive and provide the information requested below. Make checks payable to **California Debt and Investment Advisory Commission**. *Prices include postage and handling.*

Please send \_\_\_\_\_ copy (copies) of the **California Debt Issuance Primer** at \$25.00 each.

Please send \_\_\_\_\_ copy (copies) of the **California Public Fund Investment Primer** at \$25.00 each.

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### CALIFORNIA DEBT & INVESTMENT PRIMERS

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